



Your subscription is due to expire

You are advised to return this form at least two weeks before your subscription is due to expire.

RENEW YOUR SUBSCRIPTION IN **4** EASY STEPS

1 FILL IN YOUR CONTACT DETAILS

SCHOOL:	CONTACT NAME:
ADDRESS:	TOWN:
POSTCODE:	E-MAIL:
TEL:	FAX:

2 CHOOSE A PAYMENT METHOD

An annual site subscription to Linguascope (all levels, all languages) costs A\$499

EARLY BIRD OFFER: If you renew at least two weeks before your subscription is due to expire, you can claim a 20% discount and pay just A\$399.20

Please note we cannot process a form without payment information:

Cheque enclosed (made payable to "New Beginnings")

Credit card # _____
Name on card: _____ Expires: ____/____

Purchase Order # _____

Transfer of funds into the following account:

Bank: National Bank • Name: New Beginnings • Swift Code ANZBNZ22

3 CHOOSE A NEW PASSWORD

It is advised that you keep the same username but you can select a New username (optional) _____
new one if you prefer.

Note that, for security reasons, you must choose a NEW
PASSWORD (please change at least 3 characters).

New password (compulsory) _____

Once we have received this form, your password will change and a notification will be sent by fax.
You will not lose out by renewing early as we will simply add 12 months to your existing subscription.

4 PLEASE CHECK THAT YOU HAVE...

read our Terms and Conditions (printed at the back) and made your colleagues aware of them.

made a note of your new password and warned your colleagues that the password is about to change.

read, completed in full and signed this renewal form (incomplete forms will not be processed).

Signed: _____ Date: _____

Return this form by fax: +64 9 431 4415

or mail to: New Beginnings • PO Box 200 • Mangawhai 0540 Northland, New Zealand

TERMS AND CONDITIONS

Please read this agreement carefully before accessing or using any of the resources available on the Linguascope™ website. These Terms and Conditions are designed to ensure that you and your students have a safe and enjoyable experience with Linguascope™. The information and services on the Linguascope™ website are provided by Linguascope™ subject to your agreement to the Terms and Conditions below.

ACCESS

Subscribing as a school will entitle every teacher and student in your department to access and use the resources within your educational establishment. Resources can be accessed from any computer - whether at school or at home. Access does not extend to other establishments (e.g. feeder schools or partner schools.)

The register member for an account is responsible for ensuring that any other person (staff or student) who uses the account is aware of, and complies with, these Terms and Conditions. Each person who uses the account agrees to be bound by these Terms and Conditions. You will promptly notify us of any known or suspected unauthorised use(s) of your account, or any known or suspected breach of security, including loss, theft, or accidental disclosure of your username and password.

SUBSCRIPTION FEE

All subscriptions will be pre-paid annually. New Beginnings reserves the right to change the amount of any fees or charges for the Linguascope service, and to institute new fees by posting such changes on the New Beginnings website.

To respect your privacy, **New Beginnings does not automatically invoice you when your subscription runs out. It is your responsibility to renew your subscription before its expiry date.** You are advised to renew your subscription at least two weeks before your account is due to expire. We will NOT prioritise or fast-track any renewal application as our policy is to process applications as a first-come first-served basis to warrant an equal and fair level of service.

Once you have been invoiced, payment must be received within 30 days. It is your responsibility to forward any invoice to your appropriate person or department for prompt payment. If your account becomes overdue, Linguascope™ will suspend your access until payment is received. If your account remains overdue, our statutory right to claim interest and compensation for debt recovery costs under the late payment legislation will be exercised.

Please note that we are unable to accept cancellation once your account has been activated. No trial period will be granted as a preview section is freely available.

LOGIN DETAILS

Your access to the service is by username and password. If you have purchased a site licence, you are free to divulge these details to teachers and students wholly connected to your institution. However **your login details should not be shared with anyone outside your institution nor should they be displayed publicly (e.g. on a school website, forum or blog.)** In the event that you publicise your login details in a newsletter or memorandum, you should ensure that the document will only be circulated to students or staff wholly connected to your establishment (and not published on your school website for example). Once your login details are issued it is your responsibility to keep a record of them and their expiry date (an administrative fee may apply when a reminder has to be sent). You may not select a username that we, in our sole discretion, deem inappropriate, offensive or easy to guess. You are responsible for maintaining the confidentiality of your username and password, and you will be responsible for all uses of your username and password, whether or not authorised by you. When renewing a subscription, a new password will have to be selected in order to prevent unauthorised access of your account by former staff and students.

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In the event that Linguascope™ determines, in its sole discretion, that you or your students have breached any portion of these Terms and Conditions, or have otherwise demonstrated inappropriate conduct, Linguascope™ reserves the right to suspend or terminate your account with Linguascope™ and/or any other Linguascope™ service. We can terminate your account at any time without prior notice if you commit a breach of these Terms and Conditions or if you fail to pay the fee when due.

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